



Administrative Professional Executive Committee Meeting Minutes

9/19/2022

Attended: [Haaven Carlson](#), LeeAnn Case, Lori Baird, Kathleen Brown, Kerry Thompson

Absent: Andrea Williams

1. Approval of Meeting Minutes

New committee during first meeting of the year. No minutes to approve.

2. New leadership voted on

Motion made by Lori Baird for Haaven to be chair 2nd by Kathleen Brown

- Approved no abstentions

Motion made by Kerry Thompson for Lori Baird to be vice chair. 2nd by LeeAnn

- Approved no absentions

Kathleen Brown will be the recorder for the year.

3. Plans for this year

- Mission redo
- How to communicate with all of the AP
- AP Website update (Kathleen)

4. Distinguished AP of the year

- 2021/2022 Lisa Bridge

5. What are our goals for the year?

- Orientation for APs
- Lori-Letter to new AP see if needs edits
- Notification of Longevity so we can congratulate
- Adding AP representation to the Cabinet +

6. Meetings every 2nd Thursday of the month 10:00-11:30

7. For The Good Of The Order

Next APEC Meeting: November 10, 2022 Meeting