

Budget and Planning Committee
Meeting Minutes
February 14, 2012
Inlow Hall 201

Present: Ken Watson, Ray Brown, Joyce DePriest, David Lageson, Les Mueller Katrina Gaines, Jeff Carman, Demetria Tsiatsos, Peter Johnson, Stephen Jenkins, Rosemary Powers, Steve Adkison, Lon Whitaker, Sue Cain and Teresa Carson-Mastrude

1. Ken Watson called the meeting to order at 12:05pm
2. Minutes from the previous meeting were approved with corrections.

OLD BUSINESS

3. IT Steering Committee questions
4. Budget review process
 - a. Contingency development by Administration and B&P Committee
 - i. When and whom?
 1. Role of PRC
 - ii. Program-Dept. Faculty additions
 - iii. Program-Dept./Faculty reductions

Steve Adkison discussed with the group that data is refreshed quarterly and enrollment is the principal driver when looking at additions/reductions in programs/faculty. 4th Week numbers show where enrollment is and its current trend. At this point application numbers are up for next fall. It is hoped that Farooq will have a "Data Dashboard" up and functioning by next fall and this will show enrollment/retention trends. The Quarterly Management Report will be linked to the Budget & Planning web page. President Davies, VP Whitaker and Steve will be meeting next week to review the Sustainability Plan. They will report back to B&P and give an update.

The group had questions regarding the process/data that was used to make decisions regarding the IT Department. Adkison noted that there are changes forthcoming in that department and that JJ Helton will be leaving at the end of the week. Innovative instruction will be given a close look in the upcoming months. Les Mueller noted that IT is used by both academic and administrative personnel and funds need to be used to train faculty and staff. Adkison noted that it appears that IT has never met its full potential. The IT Steering Committee will play a large part in identifying the route that IT takes in the future. At this point, members to the committee have not been named and the charge to this group will come from the executive cabinet level.

Ken Watson asked about the issue that EOU needs to cut down on its personnel costs. Steve Adkison noted that they are taking a very close look at the program review and enrollment trends.

Adkison also reported to the group that ERIP letters would be going out to eligible faculty with the next month and that turnover due to retirement would

need to be looked at closely. Adkison also noted that EOU needs to show that we are “living what we wrote” when it comes time for accreditation review.

Peter Johnson noted that the Sustainability Plan was very unclear in terms of what programs were to be cut, etc.

Ken Watson asked about a rumor that Chancellor Pernsteiner had said that EOU was in dire straits. Provost Adkison noted that what he meant was that if there are further budget cuts, then it would hurt EOU significantly. Adkison reported that the just released budget forecast was flat at this point.

Due to time issues, it was decided to continue this conversation in two weeks.

NEXT MEETING

The next meeting will be February 28th at noon.

The meeting was adjourned at 1:15pm

Respectfully submitted,

Teresa Carson-Mastrude