



EASTERN OREGON
UNIVERSITY

Budget and Planning

Meeting Minutes

October 28, 2009

Attendees:

Shari Carpenter, Joe Cooke, Tracy Hayes, Doug Kaigler, John Knudsen, Greg Monahan, Travis Paulson

NEW BUSINESS

1. The current constitution was reviewed and discussed. It can be found at <http://www.eou.edu/council/constitution.html>.
2. Members of the committee were confirmed as follows:
 - Finance & Administration
 - *Virginia Key*
 - *Andy Ashe*
 - *Joe Cooke*
 - College of Arts and Sciences
 - *Doug Kaigler*
 - *Greg Monahan*
 - College of Education
 - *John Knudsen*
 - College of Business
 - *Shari Carpenter*
 - Administrative Faculty
 - *Tracy Hayes*
 - *Lara Moore*
 - *Beth Upshaw*
 - Classified Employees
 - *Teresa Carson*
 - *Travis Paulson*
 - *Tim Wilson*
 - Students
 - *TBD (John will work on recruiting)*
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3. Officers of the committee were voted on and are as follows:
 - *Chair - Shari Carpenter*
 - *Secretary – Teresa Carson*
4. It was reported that the past role and action of the committee consisted of the following:
 - *Heard reports from Finance & Administration on the fund balance, but did not take action.*
 - *Dinged by accreditation for not participating more.*
 - *As a result, the committee developed a process and has now become a “clearing committee”.*
 - *Before money in the ending fund balance can be spent, this committee is to be consulted.*
 - *The funds can’t be earmarked, and have to be over and above the amount the institution determines needs to remain in the ending fund balance.*
5. It was recommended that the committee check on the status of the accreditation visit.
 - *Doug will research and report back.*
6. The committee asked to meet with Bob Davies to ensure our current charge is accurate.
 - *Tracy will check on his schedule and report back.*