

Budget & Planning Committee  
Inlow Hall 201  
April 26, 2016, 1-3pm

**Present:** Stephanie Upshaw, Ted Takamura (via phone), Brandon Monroe (via phone), Steve Tanner, Gerri Silveira, Kathryn Shorts, Sandy Henry, Addie Beplate, Madeline Martens, Lara Moore, LeeAnn Case, David Lageson, Jeff Carman and Teresa Carson-Mastrude

The meeting was called to order at 1:02pm.

**Approval of Minutes**

**Motion:** Sandy Henry moved to approve the minutes

**Second:** Kathryn Shorts

**Action:** Motion passed

**New Business**

**Tuition Proposal**

Lara Moore reviewed the Tuition Proposal with the committee and discussed the process. EOU is proposing approximately 3.9% increase. It was noted that feedback from the Budget & Planning Committee will be presented to the Board of Trustees Finance & Administration Committee at the May 12<sup>th</sup> meeting. The Tuition Proposal will go to the Board of Trustees for approval at the June Meeting. Madeline Martens spoke to the group and noted that students understand the need for the increase and also realize that EOU will maintain its affordability.

**Capital Request**

The committee reviewed the list that was approved by the Board of Trustees Finance & Admin Committee. Lara Moore reported to the group that this list is being presented to HECC and is combined with the other institutions requests. HECC will make the final decision in July or August on which projects will receive funding. Funds will not be available until spring 2019. The committee discussed the needs of EOU's campus.

**Q3 Management Report**

The report was reviewed by the committee. Lara Moore noted that the projected fund balance might go up depending on 4<sup>th</sup> week numbers. Moore also noted that this report was approved by the BoT Finance & Administration Committee at the April meeting. The committee discussed with VP Moore how the minimum wage increases will affect the budget and VP Moore noted that adjustments will need to be made to accommodate this. The committee also discussed the impact of student workers being eligible for sick leave.

**Suggested Meeting Date**

Committee Chair, Stephanie Upshaw suggested May 17<sup>th</sup> for the next meeting.

The meeting was adjourned at 2:20pm

Respectfully Submitted  
Teresa Carson-Mastrude