Budget & Planning Committee
Meeting Minutes
Inlow Hall 201
January 21, 2020
1-3 pm

Chair Lyle Henderson called the meeting to order at 1:05pm

Present: Lyle Henderson, Peter Wordelman, Dwight Denman (via phone), Karyn Gomez, Brian Sather, Theresa Noldeke, Kim Sanders, Kristin Johnson and Kerry Bullard
Ex-Officio: Lara Moore (via phone) and LeeAnn Case
Others: Vicky Hart, John Garlitz and Teresa Carson-Mastrude
Absent: Zachary Cahill, Samantha Wegerman

Approval of November 20, 2019 Minutes:
> **Motion:** Karyn Gomez moved to approve the minutes from the November 20, 2019 meeting.
> **Second:** Peter Wordleman
> **Discussion:**
> **Action:** Minutes accepted as submitted.

Discussion Item:
Great Colleges Survey: Vicky Hart, University Council chair, presented information to the committee on the Great Colleges Survey. University Council has set a goal of 70% participation by employees, faculty and staff. The committee was urged to participate in the survey. Results will be shared with campus in July.

Committee "on-boarding" for new members: Lyle asked for volunteers to help with a web page for new committee members. The web page will contain information about committee duties, etc. Theresa Noldeke volunteered to help with this project.

FY21 Budget Build Process: LeeAnn Case reported to the committee that directors are currently working on budgets. These are due to VP's by January 31. B&P will see requests in March. The FY21 proposed budget will go before the Board of Trustees in May for approval.

Tuition setting will be on the agenda for March, April and May.

Action Items:

Proposed changes to Bylaws: Lyle Henderson reviewed proposed changes to the bylaws with the committee. The proposed changes are due to work that the committee will complete in regards to Tuition recommendations.
> **Motion:** Karyn Gomez moved to approve proposed changes to the bylaws in order to meet requirements of HB 4141.
> **Second:** Kristen Johnson
> **Discussion:**
> **Action:** Motion approved

The meeting was adjourned at 1:50pm

Respectfully Submitted
Teresa Carson-Mastrude