

**Budget & Planning/TAC Committee**  
**Meeting Minutes**  
**Zoom Meeting**  
**May 19, 2020**  
**1-3 pm**

Chair Lyle Henderson called the meeting to order at 1:05pm

**Present:** Lyle Henderson, Samantha Wegerman, Dwight Denman, Karyn Gomez, Kerry Bullard, Kim Sanders, Kristen Johnson, Peter Wordelman, Brian Sather, Theresa Noldeke, Auburn Isaak, Zach Cahill, Jose Abrego and Vitor Pedrosa

**Ex-Officio:** Lara Moore and LeeAnn Case

**Others:** John Garlitz, Holly Chason and Teresa Carson-Mastrude

**Absent:** Dwight Denman

**Approval of April 21, 2020 Meeting Minutes:**

**Motion:** Karyn Gomez moved to approve the minutes as presented.

**Second:** Samantha Wegerman

**Discussion:** None

**Action:** Motion passed

**Action Items:**

**Tuition Proposal:** The committee discussed the tuition proposal that was presented. The different proposed rates were discussed. The committee asked for clarification on the online rate increase as it is much higher than the other proposed tuition rates. It was noted by LeeAnn and Lara that combined tuition increases need to stay below 5%. If proposed rates come in above the 5% mark, the institution must go before HECC for approval. The committee was urged to include their comments in the recommendation that will be sent to the Bot F&A Committee. Chair Lyle Henderson called for a vote on this item. Results were 8 in favor – 3 not in favor.

**Room & Board Proposed Rates:** Jeremy David Jones reviewed his presentation with the committee. There was discussion that the single room rate increase was very high. Chair Lyle Henderson called for a vote on the item. Results were 8 in favor – 3 not in favor.

**E&G Preliminary Budget:** The proposed budget was reviewed and a vote was called for by the chair. The committee unanimously voted to approve the preliminary budget. It was noted that the committee will see a final budget proposal in the fall.

**Non E&G Preliminary Budget:** The non E&G preliminary budget was reviewed and a vote was called for by the chair. The committee unanimously voted to approve the preliminary budget. A final budget proposal will be reviewed by the committee in the fall.

**Other:** Chair Lyle Henderson requested that committee members send their comments to him to be included in the memo that will be presented at the BoT F&A Committee Meeting. Also included in this memo will be the top new budget requests that the committee recommends.

Lyle Henderson will be returning as committee chair in the fall. A new vice-chair will be voted on at the first meeting of the academic year

The meeting was adjourned at 2:30pm

Respectfully Submitted  
Teresa Carson-Mastrude