

# Budget & Planning/Tuition Advisory Committee

DRAFT October 6, 2022

3:15pm – 5pm

Via Zoom

Lyle Henderson, LeeAnn Case, Helen Moore, Lara Moore, Kris Martins, Tressa Seydel, Katie Townsend, Peter Wordelman, Elaina Robinson (proxy), Caitlyn Cevallos, Tanya Kausler, Jeff Carman, Alexa Jamison

- **Call to Order** 3:18PM Helen Moore
- **Chair Moore described a few changes for the year**
  - AVP Case will act as ex-officio
  - Meetings will be held the 1<sup>st</sup> Thursday of the month @ 3:15PM
- **Committee Orientation- AVP LeeAnn Case**

AVP L. Case presented a power point Committee Orientation, stressing that each meeting will act as a building block of the next as we work towards the end result. Shared the link for the budget & planning page, as well as the bylaws link. She explained that the role of the committee is to advise the University President on matters related to the alignment of EOU's budget & strategic plan. The committee is encouraged to develop procedures for budget review and planning process.

AVP L. Case explained that the planning moves in a circular motion, the committee is always looking at the next faze of planning. She shared that the committee will review and be reminded of the same budget information many times. The timeline and scheduled touchpoints were provided and will be discussed further as we move forward. AVP Case explained E & G and Non E & G Fund Types. Non E & G are expected to be self-support. She provided information on Auxiliary Enterprises, Designated Operations & Service Departments.

Once the budget is released we will begin to hear about/discuss forecast. Between now and Nov 1, departments should be talking about their upcoming budget. Added Mid-year budget requests so that departments could make program and emergency requests when they have a need for additional funding. Governor's Recommended Budget will be released 12.1.2022  
Legislative Session Begins 2.1.22

## **Questions:**

Helen ask if the change of governor in January would cause the GRB to be held up. AVP Case stated that the change of guard would not affect when the GRB is released but that we would keep in mind as we review it.

The Student Success and Completion Model was shared and AVP Case invited anyone who was interested in seeing the full model to contact her because it is a very complicated model.

She also shared the historical overview of the state funding-SSCM

## Overview of Glossary

- **Approval of Minutes from 5/24/22**  
Motion- Approved through unanimous consent  
2nd-
- **Elect Vice Chair-** Chair Moore requested nominations for Vice Chair  
Lyle Henderson was the only accepting nomination so he was elected by unanimous consent
- **FY22 Year End Overview** – AVP Case shared the overview of the FY22 Year. She stated this is not final until the year is completely closed. We experienced 98% of the expected funding and a 1.4 budgetary savings in the expense category.  
Auxiliary Enterprises closed the year with 8.7M in cash reserves with nearly 100% of their revised rev budget and utilized 86.4% of their expenditure budget.  
**Questions:** Peter Wordelman asked if we received rents from DHS for the use of the ISB. AVP Case said yes and that we also receive rents from others such as ODFW and OHSU.
- **FY 23 Budget Overview E & G (draft) & Presidents response to FY23 B & P Budget Recommendations**  
Looking at finalizing the FY23 Budget. Explained the changes that occurred from FY22 to FY23. Salary increases, Fringe/OPE, faculty promotions, sabbatical replacements and other labor expenses.  
AVP Case also shared some new initiatives TBD pending additional discussion. The initiatives that were recommended in the prior committee and those initiatives that were not recommended. She shared the FY23 E&G Operating Budget Comparison and explained that because of vacant positions, we have experienced 1.2 million in labor expense savings from July1, 2022 to September 30, 2022.  
**Questions:** Peter Wordelman asked if it would be possible to discuss the Wiley Experience. AVP Case explained that because of the contract, we were limited on how much we could discuss but that we along with the board would be discussing.
- **For the Good of the Order/Informational**
  - State of Oregon 2022 Revenue Forecast
  - PUF FY22 Investment Report
- **Adjourn 4:57**  
Chair Moore will send out a summary of the meeting to the committee.  
Next meeting: November 3, 2022 @ 3:15