

# Budget & Planning/Tuition Advisory Committee

May 24, 2022

3:15pm – 5pm

Via Zoom

Jeff Carman, Karyn Gomez, Linda Jerofke, Anthony Tovar, Lyle Henderson, LeeAnn Case, Helen Moore, Emily Adams, Lara Moore, Alexa Jamison, Kris Martins, Tressa Seydel, Katie Townsend, Nate Lowe, Cedric Riel

- **Call To Order** 3:15 Helen Moore
- **Action Items:**
  - **Approval of Minutes from 4/26/22**  
Motion- Karyn Gomez  
2nd- Linda Jerofke
  - **FY23 Budget Request Recommendations**  
AVP Case told the group that they would need to make a recommendation today because this is the last meeting for the year.  
VP Moore shared that they could make the recommendation to approve partly or completely...can recommend to wait to see what enrollment does.
    - **Student Affairs**
      - Career Services – Career Fair– Tressa not in favor. Not available to online students. Karyn stated that this was brought up at the board meeting and assurance that it would include online students. AVP Case suggested that the recommendation contingent upon the inclusion of online students.  
**Full support 8-0 to move forward with contingencies.**
      - Student Affairs Operations – Reduced overhead SHS and travel -  
**Moving forward**
      - Outdoor Adventure Program – Reallocate Director to E&G Cedric explained that this 2nd position would allow Michael Hatch to teach and fulfill the administrative duties required. Lyle- Options of being self-supported? AVP Case stated that this would need to go through the deans. Complicated because he reports to Student Affairs. **Conditional approval with better understanding of the direction of the program.**
      - Academic Advising – operational expenses – AVP Case shared that they do not have services and supplies funding.  
**Full Support**
    - **Athletics**
      - Wrestling- Facility Sub Floor -**Full Support**
      - Softball – Scoreboard- **2yes 6 no**

- Athletic Operations – travel **Half of the group is in support the other half is not.**
- Athletic Operations – Strength and Conditioning Coach- Emily suggested that her experience is that this position would bring opportunity to the university. Cedric, would like to see if at least an hour of the day could be spent with traditional students. Serve all students rather than just athletes.  
**3 approve 5 disapprove**
- **University Advancement**
  - Position -Major Gifts Officer- Emily described the position. Tressa stated that this is an important position for our future. Lyle- Is this an ongoing ask? For EOU to support the position or will it be a shared cost? Emily suggested that over the next 5 years, Advancement would need to increase the number of MGO's to 4 or 5.  
**Move forward with a 3yes to 4 no.**
  - Foundation Services – Campaign Consultant  
Lyle-understands that the Foundation is fully self-supporting. Emily, Is not self-funded.  
**1 approve 6 disapprove**
  - Government Relations – Full Legislative Session AVP Case explained that a full session is more costly than short sessions. Lyle moved that this be moved to escalator. Emily second.  
**Motion carries**
- **Finance and Administration ( J.Hoffman)**
  - IT – Zoom software– **Zoom recommended**
  - Campus Safety – PT positions  
VP Moore explained that getting students in this position has become very difficult. When we struggle to get students in positions it puts added work and stress on the regular security personnel. Helen-constant turnover presents a security problem.  
**Full Support**
  - Facilities – Custodial FH Cedric- Dont like that they are diminishing student participation. AVP Case shared that is in Security not Facilities  
**Full Support**
- College of Business**
  - Fire Services – Increase current position from 11 month to 12-month  
**Full Support**
- College of Education**
  - College Operations – Increase position from 11 month to 12-month  
**Full Support**

### **College of STM-HS –**

- College Operations – Turnitin Software  
Linda stated that it is greatly needed. Helen- looks like this is for a three-year subscription.  
**Fully supported with three-year subscription @ 6000/yr**

### **College of CAHSS**

- Nightingale Gallery – operational expenses Nate Lowe- Costs are going up and running the gallery is more difficult- Lyle asked how much the gallery is used. Request is to support, services & supplies and bringing in artists. Helen suggested to move forward with Full support with caveat to look into alternative funding such as fundraisers etc. Linda, this is a very important program for art students. Katie completely supports the request. Not in favor of the caveat to find other funding. Supported with reservations
- **7yes 1 no**

### **President's Office/General Counsel**

- Board Support – Increased expenses- Tressa, more could be done using the technology we have rather than always traveling  
**2 yes- 6 no**
- President's Office -- Travel Send forward. AVP Case asked if the committee would expect that the office would absorb these costs.  
**Move forward with the existing budget.**  
**1yes- 6 no**

- **Discussion Items:**

- Title III Bridges Grant Overview – Dean Lowe  
Dean Lowe discussed the two grants that he is working on. Title III is a five yr grant for up to \$450,000 grant. Strong Start aimed to assist high school students transition into college.

- **For the Good of the Order/Informational**

- 2021-22 Final Meeting Wrap up
- First meeting 2022-23 – September 27, 2022

AVP Case thanked everyone for their participation and the work of the committee. She reported that this was the last meeting for some and others would be transitioning in.

Helen and Lyle discussed a training that is in process of being developed that may be helpful for successful meetings.

- **Adjourn 4:57**