

Budget & Planning/TAC Committee
Meeting Minutes
Zoom Meeting
January 12,2023
3:15pm

Chair Helen Moore called the meeting to order at 3:15pm

Present: Lyle Henderson, Anthony Tovar, Katie Townsend, Kris Martens, Isaac Insko, Emily Adams, Tanya Kausler, Peter Wordelman, Ronda Fritz, Drew Lusco, Caitlyn Cevallos, Tressa Seydel and Elaina Robison

Ex-Officio: LeeAnn Case

Others: John Garlitz and Tonya Evans

ACTION ITEMS

Approval of 12.01.2022 Meeting Minutes:

Passed unanimously

DISCUSSION ITEMS

● **2023-24 Tuition Discussion (continued)**

Helen asked if anyone had entered data into the forms that LeeAnn provided. Lyle stated that he felt that the forms would be very helpful.

Helen asked if any of the students had thoughts regarding tuition. Drew Lusco shared that the goal was to not raise tuition because it had been raised \$26 for this year

Helen asked if assuming an enrollment increase every year was detrimental to determining tuition. Peter suggested that we should have Genesis present an update on predicted enrollment.

AVP Case shared that there had been a retention summit this morning and that it may be good to invite some of those who attended to our next meeting.

She also introduced a couple of additional informational documents that she had added for the committee's use.

- *Fee Remission Overview (2021-22) by category*
- *Fee Remission Overview (2021-22) by transfer/new*

● **FY24 Budget Process Update**

AVP Case walked the group through the FY24 budget process, shared the timeline and where we are. She also went over budget planning and that we are not anticipating new initiatives for FY24. AVP Case shared the FY24 Revenue Assumptions (She reminded the group that this is based heavily on assumptions), Enrollment Assumptions (under review) and Expenditure Assumptions.

● **E&G Expenditure Overview**

AVP Case discussed the document that she has included and encouraged the group to review. This shows the expenses we face and where our revenues are going.

● **2nd Quarter Management E&G and Auxiliary Summary**

AVP Case went over E&G summary and auxiliary summary for December 31, 2022, and explained what they mean. She asked for questions and stated that she would be happy to go over these numbers with anyone who needed further explanation.

AVP Case asked that everyone be thinking about and sharing concepts for tuition review. She will be presenting the concepts and criteria to the board the first of February.

● **Capital Projects Update**

- ✓ John discussed campus illumination needs and plans. Building coordinators will be asked to collect feedback for areas that need to be updated. John also shared a needs document for everyone to update. Lyle will create a form for a better way to update.
- ✓ We are in the soft opening stages of the fieldhouse opening
- ✓ We are looking at taking Inlow offline from August 23 to August 24 to conduct Phase 2
- ✓ Staircase is underway. Archeological permits are currently being completed.

For the Good of the Order/Informational

Lyle asked if we would be meeting with other groups and perhaps sharing the guiding principles to encourage further insight. Members of the committee will be sharing with various campus groups.

Lyle also stated that he had sent an email to the committee members and provided the link for the form we would use for the capital needs update.

The next meeting will be February 2, 2023

The meeting was adjourned at 4:05 PM

Respectfully Submitted
Tonya Evans