



EASTERN OREGON  
UNIVERSITY

# Minutes

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## EPCC

March 8, 2011

3:15 p.m.

Ackerman Alumni Room

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### Attending:

Colleen Johnson  
Carolyn Bloyed  
Sarah Witte  
Liz Burton

Karyn Gomez  
Kenn Wheeler  
Mike Pierce  
Sally Mielke

Steve Adkison  
Dan Mielke

### Decisions:

- I. Minutes 2.15.11 – APPROVED
- II. PHYSH Program
  - Concentration/Minor change – APPROVED
  - HWS 352, New Course – APPROVED
  - HWS 352, DPD – APPROVED
  - HWS 352, Syllabus – Dan to provide updated Syllabus indicating that PES 130 is a pre-req for this course.
- III. GEC Review Process – Steve reminds the committee that EPCC should focus efforts on the integrity of the process. He offers a suggestion for the GEC review process (paperwork). He poses a cover letter, curriculum map, and supporting documentation be provided by each program. The cover letter will give a brief overview of any category changes or will state that no changes were necessary. If a change to a course is necessary, the program will be expected to complete all necessary forms (request for change, GEC Form, syllabus). The members of EPCC agreed to this process. Sally will notify the faculty of the process with a June 1 deadline. The process also includes funneling the paperwork from the division level to the Dean who will then forward to EPCC for review.
- IV. WR Program
  - WR 222, Remove GEC status – APPROVED 7, yes; 1, no
  - WR 320, Remove GEC status – APPROVED 7, yes; 1, no
- V. THEA



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- THEA 211, 212, 213, 324, 334, Delete – APPROVED
  - Kenn will work with Mike Heather on the syllabus to link the assessment to the learning outcomes. He will also assist with completing a request to change GEC form for THEA 270.
- VI. Change structure of EPCC handbook – APPROVED
- Sally will make changes to the EPCC handbook by creating a table of contents and organizing the policy changes by topic rather than date.
- VII. Future Agenda items:
- Civic Engagement language for next meeting
  - EPCC syllabus template