

EPCC Minutes
11/8/05

Attendance:

Mary Koza
Colleen Johnson
Nancy Knowles

Marla Johnson
Ruthi Davenport
Nick Romriell

Michael Jaeger
Janet Hume-Schwarz
Rob Davis

Decision Items:

Phil 310: Islam (Online course) - Syllabus not ready for approval.

UWR Approvals:

MUS 361 – Survey of Western Music. Upper division Music History taught by Leandro. Students are required to do a lot of hand writing in this class. *Approved 11-8-05*

ECON 115 – Just fall quarter approval. Team-taught this fall quarter. Colleen will see if Alex will teach in future as an ongoing UWR course. *Approved 11-8-05*

Discussion items:

1. EOU Inter-disciplinary programs.
When Colleen sent the topic out requesting feedback, most responses were that they would like to see their prefixes count separately (see responses below).
Colleen will continue to provide the committee with updates as she receives them.

Business/Economics – count separately
PES/EXS/HWS – Count PES/EXS together, HWS separately
English/Writing – Count
Anthropology/Sociology – Count separately
Philosophy, Politics & Economics – Count separately
Computer Science/Multimedia – Count
Biochemistry – Count separately

2. Program Advising (Rob Davis)
On line materials need to be available to the advisors. Program and transfer criteria needs reviewed, updated, and modified. Rob is requesting the Dean's assistance for getting each responsible faculty member involved in assisting with the reviews/revisions. A routine procedure needs to be developed for updates.

When a program changes, it should go through EPCC. The program requirements need to be updated on the web with links to the Advising site, or Advising notified so they can correct the on line program check sheet if there is not a direct link from the college' website.

On the form for "Request to Change Program", maybe put a check box for "need for change on program check sheet." (Colleen's suggestion) Ed and Business updates their web pages as changes occur in the program. Arts & Sciences does not have a system that keeps theirs current.

Dean Jaeger says that is a "lawsuit waiting to happen" with bad program check sheets on the web. Students rely on these program check sheets when completing their four-year plan.

Proactive approach of notifying Advising of when there is a change rather than sending out an annual reminder to review all program check sheets to see if they are accurate. Dean Jaeger sees this as a much more productive and time saving method.

Do we want to keep the four-year plan out of the catalog? Discussion item for a future meeting.