

# Eastern Oregon University Campus Assembly February 7, 2006

The meeting was called to order in Huber Auditorium at 3:15 pm by Steve Tanner, Assembly Chair.

**Approval of Minutes:** The minutes of the November 29, 2005 Assembly meeting were approved as posted to the Assembly web site.

A reminder to webcast participants: The Assembly meeting phone number is: 962-3292 if you wish to participate in the discussion or ask questions. Meeting room participants were reminded that use of the microphone for all discussion is critical for the webcast.

**President's Update:** President Fatemi reported that:

- Winter term enrollments are up 3.3% from Winter term 2005. Clarification was requested if there has been a decrease in fee-paying campus students. President Fatemi assured the Assembly that the SCARF report would be available by the end of the week for specific details on enrollments.
- Capital request for next biennium has been submitted to OUS for their report to the legislature prepared in January. In June, OUS will have prioritized requests received from campuses. President Fatemi reported that \$25.5 Million is included in the request for a new library for EOU and for the university facility in Hermiston. He further explained the breakdown of bond funding that has been proposed.
- Student housing on campus was at 90% at the beginning of term (464 students).
- Budget situation: President Fatemi reported that due to the current budget situation, a few departments have been impacted but stated that no position, no program nor any job is in jeopardy.

**Provost's Update:** Sarah Witte provided today's update.

- A Dean of Business, Dr. James Brock, has been appointed. Dr. Witte thanked each member serving on the Search Committee.
- Accreditation: Dr. Witte reported that progress reports have been submitted on shared governance and collective bargaining. Members of the faculty who assisted with the report were thanked for their efforts. Plans are already underway for the 2008 accreditation self-study report. The College of Education is drafting the pre-visit documentation for their accreditation review that is anticipated for March 2006.
- Overload Teaching Limits: A copy of the plan to be implemented will be posted to the provost's webpage.
- Members of the Administrative staff will be attending a conference on Excellence in Delivery and Productivity. The focus will be concerns with articulation of courses across OUS and will address transfer credits between schools.
- The Provost plans to establish a committee to review recruitment and retention of high school students.
- Oregon Transfer Model (OTM): EOU representatives to attend Student Success and Retention conference to meet with groups from across OUS. Rob Davis responded to questions regarding First Year Experience that will focus on students remaining on track to degree completion. The task force will act as roving consultants reviewing current Gen Ed system, and the OTM. Plans are underway to create an EOU webpage on assessment ideas and campus culture

## Action Items

1. **Education Policy & Curriculum Committee (EPCC) Report** – Colleen Johnson presented the following:
  - New courses approved by EPCC for new General Education credits:
    - ECED 530 Development: ECE (3 credits)
    - ED 537 Development: Elementary (3 credits)

- ED 538 Development: Middle School (3 credits)
- ED 539 Development: High School (3 credits)
- ED 512 Integrated Curriculum Design (2 credits)

**MOTION:** Approve new courses as presented. Motion approved.

- For presentation only via distance education:
  - STAT 311 Principles of Statistics I (approved for New Gen Ed: CP (Old Gen Ed: ALL)
  - STAT 312 Principles of Statistics II (approved for New Gen Ed: CP (Old Gen Ed: ALL)

It was noted that STAT311 and STAT312 together are equal to STAT315. Discussion ensued regarding statistics class requirements to obtain BS (currently any college level statistical class). It was further noted that MATH095 is the prerequisite for STAT311.

**MOTION:** Approve STAT311 and STAT312 as presented. Motion approved.

- EPCC recommends title change for PPE Concentration in Public Policy & Administration be changed to Concentration in Public Administration to best illustrate content of concentration.

**MOTION:** Approve title change as presented. Motion approved.

- The following were presented as information item for Gen Ed designation:

- PHIL 310 Special Topics: Islam - approved for LC (HUM old gen ed)

- The following was presented as information item for URW designation:

- HIST 321 History of the Ancient World (retroactive to F05)

2. **Triennial Review** – Steve Tanner reported that the Triennial Review Committee modified the existing policy and submitted it to the Executive Committee for review and modification. It was also noted that this policy would not preclude any annual reviews. The Executive Committee has added language to allow for slight modification to the questionnaire. Discussion ensued regarding archival security and timeline for implementation being next academic year. President Fatemi responded that administrative merit increases must coincide with the academic year therefore the review process would need to begin in the Fall. Further concerns were voiced regarding use of anonymous information under Oregon Law. President Fatemi stated that this document would be forwarded to legal counsel for review.

**MOTION:** It was moved to table discussion. Motion approved.

3. **Proposed Changes to EOU Constitution** –On behalf of the Executive Committee, Steve Tanner presented revisions to Assembly Committee representation due to the transition from two schools to three colleges. A matrix was provided listing all proposed changes.

**MOTION:** It was moved to approve changes to representation ratio for all colleges on Assembly Committee.

**DISCUSSION:** Regarding the issue of tenure requirement for some committee representation, the Executive Committee reached the consensus that the impact on the College of Business would be a temporary problem. Dean Jaeger stated that the College of Education and the College of Business had addressed only the impact of APC and Grievance.

**MOTION WITHDRAWN.**

**ACTION:** Send proposed changes to each committee for input and present at next Assembly meeting.

4. **Interinstitutional Faculty Senate Update** – Jeff Johnson reported that IFS is addressing issues including an OUS policy for selected background checks of new hires (both financial and criminal), growth in student numbers without growth in financial support, quality of education without additional funding. OUS Board is seeking nominations to serve on their Board. Deadline of April 1<sup>st</sup> to submit nominations.

**Discussion Items – No items presented.**

#### **Information Items**

1. **Emeritus Survey** – The purpose of the survey is to solicit input from the Assembly on how emeritus designation is being determined. Currently, retiring faculty put forth their own name for consideration. Survey will provide input to APC for designation.
2. **Video Presentation** – Irene Jerome reminded the Assembly that Ms. Cullin's video presentation on sexual harassment is required attendance by all staff. Contact HR if you still need to attend one of the video workshops.

#### **Five-minute Access**

- **Introductions:** Dean Jaeger introduced Mary Brock as the new Assistant to the Dean of College of Business; Steve Tanner welcomed Dean Marilyn Levine to her first Assembly meeting; and Kathleen Dahl introduced Molly Burke as the new support staff for Division of Social Sciences and Modern Languages.
- **President Commission on the Status of Women** – Anna Cavinato reviewed the list of upcoming events, including the February 23 book read and discussion in the Alumni Room on: Flirting with Danger.
- **Women of Courage and Vision Award-** Nominations are due to Jill Gibian (ACK 202) by February 15. International Womens Week is March 8<sup>th</sup>.
- **Diversity Day** – Dean Levine encouraged everyone to support Diversity Day activities scheduled for February 8<sup>th</sup>. The organizing committee was thanked for their efforts.

There being no further business to bring before the Assembly, the meeting was adjourned at 4:46pm.

Respectfully submitted,

Molly Burke  
Assembly Secretary

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