



EASTERN OREGON  
UNIVERSITY

**CAMPUS ASSEMBLY**  
**May 2, 2006**

Steve Tanner, Assembly Chair, called the meeting to order at 3:15pm in Huber Auditorium.

**Review of Meeting Minutes:**

The meeting minutes from the March 7, 2006 Campus Assembly were approved as posted to the Assembly webpage: [www.eou.edu/assembly](http://www.eou.edu/assembly).

The meeting minutes from the April 11, 2006 Special Assembly were approved as posted to the Assembly webpage: [www.eou.edu/assembly](http://www.eou.edu/assembly).

**President's Update:**

President Fatemi announced that EOU has begun the two year self-study process in preparation for the next accreditation survey. Sarah Witte will Chair the Steering Committee.

President Fatemi presented details of his scheduled presentation to the OUS Board, a two-part report including institutional and financial data. Institutional issues included faculty salaries, increasing the number of college-going individuals, increasing retention, affordability, academic excellence, community relationships, and funding resources. NOTE: The entire report will be posted to the President's web page: <http://www.eou.edu/pres/>. Data presented included budget projections:

- 2005-06 – Beginning fund balance of \$3,483,000; Projected Ending balance of \$1,834,000 (6.7%)
- 2006-07 Projections –
  - Low estimate: Ending fund balance of \$1,253,000 (4.3%)
  - Target estimate: Ending fund balance of \$1,864,000 (6.3%)
- 2007-08 Projections –
  - Low estimate: Ending fund balance of \$1,220,000 (3.9%)
  - Target estimate: Ending fund balance of \$2,021,000 (6.4%)

Additional data was provided to describe EOU expenditures 1999-2006 that included limited revenue by source 1999-2006, total dollars from grant applications submitted for funding, update on list of administrative positions changed or created and changes to teaching faculty positions (8 new positions 2005-07 and 6 converted to tenure track).

A question and answer session followed that included:

- Director International Programs: offer made but no signed contract
- Director of Diversity: verbal offer of acceptance, no signed contract
- Cost/benefit of international travel expenses for President Fatemi
- Explanation of calculation error in earlier reports of last year's enrollments
- Fluctuations in weekly statistics of -.3% to 4.5%
- Explanation regarding promise of no lay-offs. The University controls Education and General (E&G) monies however positions are also funded through student fees; recent layoff was not from E&G funded staff.
- Request for source of E&G funds and their use to fund administrative salaries but not athletics.
- A request to clarify scenarios used for revenue and expense projections. Dr. Fatemi explained that a 2% increase was used to calculate low range and a 2.5% increase was used for target estimate. Dr. Fatemi further stated that the 2005-06 enrollments equaled a 2.8% increase.
- Clarification was requested regarding grant funding for \$11Million+ in grant requests not labeled as pending or received
- Clarification was requested regarding whether athletics program cuts were included in budget projections regarding enrollments. Dr. Fatemi explained that many factors were included.

President Fatemi was thanked for sharing the information he will be presenting to the OUS Board on May 5<sup>th</sup>, 2006.

### Provost's Update:

John Miller reported that he expects to announce promotions, tenure and third year reviews next week. He further reported that EOU has been invited by OUS to develop a couple of policy packages to take initiatives to the legislature: Rural Access Initiative and Virtual University (distance education). Provost Miller is also attending meetings regarding high school graduation requirements and alignment with college entrance requirements. Dr. Miller invited the following to provide updates:

- Jeff Woodford, Interim Director Honors Program, gave a brief overview of proposed changes to EOU Honors program. Dr. Woodford briefly explained that program is currently project based and proposal will include more academic courses. He announced that he would be meeting with each of the colleges to review the proposal before presenting it to Assembly for approval.
- Rob Davis, Director Undergraduate Studies, provided an update to the Assembly regarding First Year Experience and development of the Flexible Core curricular proposal. Details will be posted to their website: [www.eou.edu/ugrad](http://www.eou.edu/ugrad) and
- Accreditation: Details will be posted to the Provost's web page and will contain "roadmap" to accreditation.
- John Thurber provided an update on University Council and Faculty Senate. The outline is being developed and additional information will be provided in a few weeks.
- Dr. Miller also invited Chuck Bleak to provide a strategic planning update. Chuck explained that suggested revisions continue to be addressed as more feedback is received.

### Action Items

A. **Education Policy & Curriculum Committee (EPCC) Report** – Colleen Johnson presented the following for consideration by the Assembly:

1. New courses presented for approval:

- New Course: PHYS 231 Physics of Music (New Gen Ed: NW, 3 cr)
  - New Course: ANTH 380 Native Peoples of Oregon (5 cr)
  - New Course: ANTH 375 Anthropology of Food and Nutrition (5 cr)
  - New Course PHIL 321 Buddhism (5 cr)
  - New Course MM 262 Introduction to Digital Audio (3 cr)
  - New Course MM 125 Foundations of Digital Media (3 cr)
  - New Course: PSYCH 461 Research in Experimental Psychology (5 cr)
- Physics, Anthropology, Philosophy and MM262 courses have been taught previously as selected topics and the MM125 and Psychology courses are additions to program.

**MOTION:** Approve listing of new courses as a block as presented.

**ACTION:** Motion approved by Assembly members present.

2. Changes to existing courses:

- PSYCH 460 Experimental Psychology (content change in conjunction with PSYCH 461 course)
- BA 411 Business Ethics and Regulation (3 cr to 4 cr)
- MATH 417 Complex Variables (3 cr to 4 cr)
- MATH 322 Fourier Analysis (3 cr to 4 cr)
- MATH 321 Differential Equations (5 cr to 4 cr)
- PHYS 202 General Physics (New Gen Ed: NW)
- PHYS 203 General Physics (New Gen Ed: NW)
- University Writing Requirement Approval
  - MUS 363 Music History III
  - BA 498 Business Policy & Strategy
  - BA 490 Senior Project
  - BA 333 Individual Income Tax

**ACTION:** Presented as information only with no action required by Assembly.

B. **Assembly Committee Elections** - Steve Tanner announced that the Assembly Committee Preference Survey is now online. Responses to this survey will be used by the Executive Committee in appointing Teaching Faculty, Admin/Support staff and Classified to Assembly Standing

Committees for 2006-2007. The data collection tool is posted to the Assembly web site at: [www.eou.edu/assembly](http://www.eou.edu/assembly) and everyone is encouraged to submit a survey form.

Nominations from the floor were encouraged for elected positions. Nominations have already been received for the following vacancies:

1. Executive Committee:
  - Gretchen Jolly was nominated for Assembly Secretary. There being no further nominations from the floor, Gretchen Jolly was elected as Secretary by acclamation.
  - Gerry Ramey was nominated as the teaching faculty representative from College of Business. There being no further nominations from the floor, he was elected by acclamation.
  - Anna Maria Dill was nominated as the Admin/Support faculty representative. There being no further nominations from the floor, she was elected by acclamation.
2. Assembly Grievance Committee:
  - John McKinnon was nominated as the teaching faculty representative from College of Arts & Sciences. There being no further nominations, he was elected by acclamation
3. Assembly Personnel Committee:
  - April Curtis and John McKinnon were nominated as the teaching faculty representatives from College of Arts & Sciences. There being no further nominations both were elected by acclamation.
  - Allan Evans was nominated as the teaching faculty representative from College of Education. There being no further nominations, he was elected by acclamation.
4. Education Policy & Curriculum Committee (EPCC):
  - Ken Wheeler was nominated as teaching faculty representative from College of Arts & Sciences. There being no further nominations, he was elected by acclamation.
  - Ray Brown was nominated as teaching faculty representative from College of Education. There being no further nominations, he was elected by acclamation
  - Janet Hume-Schwarz was nominated as teaching faculty representative from College of Business. There being no further nominations, she was elected by acclamation.
5. Diversity Committee:
  - Rebecca Hartman was nominated for the teaching faculty at-large position. There being no further nominations, she was elected by acclamation.
  - Dawna Flanagan and Luis Renteria were nominated as the two Admin/support staff representatives. There being no further nominations, both were elected by acclamation.
  - Lee Ann McNerney was nominated as the teaching faculty representative from the College of Education. There being no further nominations, she was elected by acclamation.

Elected Committee positions for which no nominations have been received:

1. Executive Committee/Assembly Chair: Steve Tanner was nominated for Assembly Chair but rejected the nomination. DeAnna Timmermann was nominated for Assembly Chair. There being no further nominations, DeAnna Timmermann was elected by acclamation.
2. Executive Committee/Vice Chair: Jessica Plattner and Les Mueller were nominated for Vice Chair but both nominations were rejected. Tonia St. Germain, Peter Wordelman and Ron Kelley were also nominated for Vice Chair. As they were not present, they will be contacted to accept their nominations. If they concur, an election will be announced for an electronic ballot. NOTE: Candidates all rejected their nomination and no electronic ballot was conducted.
3. Executive Committee: At-Large Teaching Faculty Representative: Tuen Fetz nominated but not present to accept nomination. Pending acceptance, Tuen Fetz was elected by acclamation.
4. Grievance Committee: College of Education (must be tenured). Nomination received prior to meeting was not tenured faculty. There being no further nominations, this position will remain open until the June meeting.

5. Admin Faculty Personnel Committee – no nominations have been received. These three positions will remain open until the June meeting.
6. Assembly Parliamentarian: Jeff Johnson was nominated to another term as Parliamentarian. There being no further nominations, he was elected by acclamation.

It was noted that the Classified Staff will hold a separate election to determine representatives to the Elected Committees. Those results will be announced at the June Assembly meeting.

**ACTION:** Complete election process at June meeting for Executive and Grievance Committee vacancies.

#### **Information Items**

- A. **Assembly Student Affairs Committee Updates** – Anna Bacon presented updates to the Sexual Assault Response Policy and the Protocol for Handling Registered Sex Offenders. Both policies have been approved by the President’s Council, PCSW (President’s Commission on the Status of Women), Diversity Committee and Student Affairs Committee.  
**ACTION:** Both policies were presented as information only with no action required by the Assembly.
- B. **Response from Chancellor following Special Assembly** – Steve Tanner reported that the Chancellor is now willing to come to the EOU campus on May 18 to visit with faculty and staff. Group meetings will be arranged. Original date of visit was May 11 but that date has been changed to May 18.  
**ACTION:** Contact Steve Tanner if you have questions regarding the Chancellor’s visit.

#### **Five-minute Access - None**

#### **For the Good of the Order**

- A. Anna Cavinato announced that the Science Center Open House is scheduled for May 12, 1pm-4pm. Reception, poster session and equipment demonstrations are planned and will include EOU Partners. Brochures are being developed.
- B. Ken Wheeler announced that the production “UrineTown” opens May 24<sup>th</sup> in Schwarz Theatre.
- C. John Thurber reminded the Assembly that the Spring Symposium is scheduled for May 24<sup>th</sup>. There are 70 students on the schedule and attendance is encouraged.
- D. April Curtis announced that the 8<sup>th</sup> Annual New Plays Series will be presented May 11-12.
- E. Chancellor’s visit itinerary is still under development. Contact Steve Tanner for details.

There being no further business before the Assembly, the meeting was adjourned at 4:57 pm.

Respectfully submitted,

Molly Burke  
Assembly Secretary