



EASTERN OREGON
UNIVERSITY

CAMPUS ASSEMBLY
March 7, 2006

Steve Tanner, Assembly Chair, called the meeting to order at 3:15pm in Huber Auditorium.

Review of Meeting Minutes:

The meeting minutes from the February 7, 2006 Campus Assembly were approved as posted to the Assembly webpage: www.eou.edu/assembly.

President's Update:

President Fatemi reported that discussion occurred at a recent State Board of Higher Education meeting proposing closure of one of the seven state universities due to the current OUS financial situation. (NOTE: Minutes of the March OSBHE available at: <http://www.ous.edu/board/meetingmaterials.htm>). Dr. Fatemi explained that even though Eastern was not the target for closure, we do have a lower fund balance than just one year ago, and that it will be significantly lower at the end of this fiscal year. Rising utility costs are contributing factors that are out of our control. There have also been 19 new administrative positions created over the past two-years with 4 that are grant funded. Dr. Fatemi further stated that during his two years at Eastern, he has not refused to fund any new faculty positions or academic programs.

Faculty Salaries: Dr. Fatemi stated that even though faculty salaries are low, he feels that progress was made towards solving that problem at last year's collective bargaining and that more progress is expected to occur when the next agreement is signed.

Retention Rates: Dr. Fatemi explained his concerns that within our region: the number of high school graduates seeking a college education is low, the percentage of adults with a college degree is declining and that Eastern's retention rate is low. He explained that some of the new administrative positions were created specifically for the purpose of creating a "college-going" culture in this region.

Inlow Hall Remodel: Some very specific funding is being used to repair and renovate Inlow Hall's second floor. Eastern got that money because of the bodies in the basement. The money was to be spent on Inlow or to be sent back.

Dr. Fatemi ended his report by encouraging debate over issues facing Eastern at this time but stipulated that we need to make sure we are using factual numbers and not rumors.

Provost's Update:

John Miller reported to the Assembly that preparations are already underway for our Accreditation visit in 2008. This involves the accreditation team's attendance at recent meetings in both Seattle and Portland. During fall term 2006, the Accreditation Director, Sandra Ellman, is expected to tour the Eastern campus.

The Excellence in Delivery and Productivity program is designed to promote a college-going culture across Oregon. Chemeketa Community College recently invited EOU representatives to Salem to discuss creation of a university center on their campus. Provost Miller complimented Dean Cannon and Dean Jaeger for their assistance in developing the proposal for "virtual" university centers around the State. A portfolio is being developed to present at the Provosts Council defining strengths of EOU to clearly define our "niche." Currently using the title of "Rural Education" to define our program.

Strategic Planning: Provost Miller stated he is encouraged by recent participation in discussion regarding strategic planning.

Student Retention: The OUS Board has prioritized development by the Provosts Council of a policy package to present to the legislature for dealing with student retention; Dr. Miller stated that EOU's retention rate is considered among the lowest in the State, however, our transfer enrollments are among

the highest. Contributing to the high number of transfers is the off-campus business programs. It is hoped that the Oregon Transfer Module will streamline the transfer credit evaluation process.

Other:

- April 20th grant writing workshop planned for campus. If interested, contact Michael Serrine;
- Library Director, Karen Clay, now visiting the EOU campus;
- Proceeding with upgrade to the Blackboard online course delivery platform; and,
- ODS Advisory meeting held recently was very complimentary of EOU collaboration.
- Provost Miller also stated that an alternative also under discussion by the OUS Board would be to make EOU a branch of another OUS facility. No decision has been made regarding this consideration.

Action Items

- A. **Education Policy & Curriculum Committee (EPCC) Report** – Colleen Johnson presented the following for consideration by the Assembly:
- a. **Request for New Course:** FSA 419 Advanced Legal Aspects of Fire Protection has been submitted to EPCC for addition to the Fire Services Administration program.
MOTION: Approve new course as submitted. Motion approved.
 - b. **Recommend Course Deletion:** CS 244 Systems Analysis is no longer offered and EPCC recommends deletion of this course from our program.
MOTION: Approve course deletion as submitted. Motion approved.
 - c. **Policy on Discipline Credit Limitation** for Bachelor of Arts and Bachelor of Science Degrees: Currently, a maximum of 90 hours in one discipline may be applied to the Bachelor of Science and a maximum of 75 hours in one discipline may be applied to the Bachelor of Arts degree. EPCC recommends setting the maximum at 90 hours for both degrees.
MOTION: Approve maximum credits of 90 hours in one discipline for Bachelor of Arts and Bachelor of Sciences degrees as presented.
DISCUSSION: Rationale for interdisciplinary programs; as part of the program approval process, EPCC will contact appropriate faculty regarding how to count the individual prefixes involved in the program.
ACTION: Motion approved as presented for immediate implementation this academic year.
 - d. **Policy on Gen Ed Curriculum:** EPCC recommends revising curriculum to require students to complete a minimum of seven credits (instead of nine credits) in at least two classes (excluding labs) in each category of the General Knowledge criteria, and to stipulate that no more than twelve credits in each category may count toward the General Education requirement. The rationale for this change is that General Knowledge courses are usually more than 3-credit hour courses and students are faced with additional expenses in order to meet the minimum requirements.
MOTION: Approve revision to minimum of seven credit hours in each category of General Knowledge criteria as presented. Motion approved.
 - e. **Policy on Selected Topics and University Requirements:** EPCC recommends that all courses that seek to satisfy university graduation requirements will need to apply for course approval to be part of the permanent curriculum instead of maintaining the x10 selected topics coding (110, 210, 310, 410). Exceptions must have both EPCC and College Dean's approval and will be allowed only once. Therefore, EPCC proposes the following:
 - i. After spring term of 2006, EPCC will no longer approve Selected Topics courses for General Education or University Writing Requirement graduation criteria.
 - ii. After spring term of 2007, Selected Topics courses will no longer be used to satisfy General Education, UWR, or Math Competency university graduation requirements.
MOTION: Approve recommendation for Selected Topics courses as presented. Motion approved as presented.

- f. **Courses Meeting University Writing Requirement:** EPCC has designated the following:
- PSY 441 Project in Experimental Psychology (DDE)
 - PPE 407 Capstone Course
- ACTION:** Presented as information only with no action required by Assembly.
- g. **Education Course Title Changes for Catalog:** For housekeeping purposes on behalf of the College of Education, EPCC has approved course title changes for the Education curriculum so transcript and program enrollment form course titles match. A matrix was provided detailing revisions.
- ACTION:** Presented as information only with no action required by Assembly.
- h. **Revised Syllabus Format:** EPCC has approved a revised syllabus format for all new courses being presented for approval. A copy of the document is now posted to the EPCC webpage: <http://www.eou.edu/academics/epcc/>.
- B. **EOU Constitution and Bylaws Revisions Proposal–** Steve Tanner presented the Executive Committee's proposal for revisions to the EOU Constitution and Bylaws regarding committee representation:
- a. Executive Committee: instead of two teaching faculty from each School, revise to: four (4) teaching faculty, one from each college plus one "at-large" member elected from the teaching faculty as a whole.
 - b. Grievance Committee: instead of 7 members with three tenured faculty having representation from each school, revise to: eight (8) members including three (3) tenured teaching faculty one from each college.
 - c. Personnel Committee: instead of three members from School of Arts and Sciences and three members from School of Education and Business Programs, revise to: three (3) tenured teaching faculty shall be from the College of Arts & Sciences, two (2) tenured teaching faculty shall be from the College of Education and one (1) tenured teaching faculty member shall be from the College of Business.
 - d. Education Policy and Curriculum Committee: instead of the six teaching faculty being a balanced representation from each School, revise to: three (3) teaching faculty shall be from the College of Arts and Sciences, two (2) teaching faculty shall be from the College of Education and one (1) teaching faculty from the College of Business. Revision also adds the Registrar as ex-officio without vote. EPCC has also requested a revision to their duties and responsibilities as follows: *"To review educational programs and course offerings, develop and review curricular policy, and to recommend the implementation of these programs and policies to the Assembly."*
 - e. Diversity Committee: instead of 18 members with six being ex-officio, revise to twenty (20) members with eight being ex-officio; election of one teaching faculty from each college plus one "at large" elected by the teaching faculty as a whole; and clarification of administrative role title changes.
 - f. Academic Support: increase from ten to twelve (12) members with a teaching faculty member from each College and the addition of a representative from Division of Distance Education.
 - g. Student Affairs Committee: revise to two (2) teaching faculty be from different Colleges and add a representative from Division of Distance Education.

Discussion ensued regarding the requirement for tenure on multiple committees.

MOTION: Amend proposal from Executive Committee to change Grievance Committee representation to "two of the three teaching faculty must be tenured." Motion approved as amended with one abstention.

ACTION: Amendment brought forth this date as one single amendment for online vote to occur two weeks from this date.

FOLLOW-UP: Electronic voting results were: 31 "yes" votes and 3 "no" votes.

- C. **Triennial Review Policy Proposal** – Steve Tanner requested a motion to reopen the tabled discussion from last meeting. Motion approved to reopen discussion. In response to concerns voiced at the last meeting regarding confidentiality issues, Steve Tanner supplied a copy of Oregon Administrative Rules: 580-022-0005. The Triennial Review Policy remains unchanged from its presentation at the February 7, 2006 meeting.
MOTION: Approve Triennial Review Policy as presented for implementation fall term 2006. Motion approved.
- D. **Academic Standards Committee Policy Proposal: Repeated Coursework:** On behalf of the Academic Standards Committee, Mary Koza presented their proposed revision to the Repeated Coursework policy. The rationale for this revision is: the most recent grade is a better measure of competency, will provide incentive to achieve a better grade, and deters abuse of the current policy. Details regarding the policy were posted to the Assembly web page.
MOTION: Approve policy as presented.
DISCUSSION: Concerns were voiced that the policy is not consistent with other OUS campuses.
MOTION TO TABLE DISCUSSION: 48 Approved; 24 Disapproved.
ACTION: Committee will research further and bring policy back to Assembly at a later date.

Information Items

- A. **Assembly Committee Vacancies: Mid-Year Appointments** – Steve Tanner announced the following appointments:
- Kimberly Johnson, Admin Support Faculty, appointed to Budget and Planning Committee to replace Vicky Lamoreaux.
 - Tom Herrmann, Teaching Faculty, appointed to Budget and Planning Committee to replace Jeff Woodford.
 - ASEOU appointed Charlie Johnson to both Academic Standards and Budget and Planning committees, Katie Wilson to Academic Support Committee and Shakira Bandolin to the Financial Aid Committee.
- B. **Update from Budget and Planning Committee** -- Steve Clements informed the Assembly that he was recently selected to Chair the committee and presented a list of concerns they are dealing with. Committee is concerned that:
- the mid-year adjustments to departments due to the drawdown of reserves, mostly for Personnel Services, will carry forward to next fiscal year.
 - Incidental fees paid by students are not consistent across the board and are currently \$200,000 short of projections.
 - Committee has not yet received the requested budget information for review;
- The Committee will propose a revision to Bylaws to include Director Institutional Research as ex-officio member of committee and for more explicit involvement in budget review process. Steve offered to provide regular updates to the Assembly.

Five-minute Access

- A. **College of Education TSP Accreditation Visit** – Carol Lauritzen reported that their accreditation visit is scheduled for April 3-4 with exit interview on April 5. This is a high stakes visit for College of Education to assure continued ability to license teachers.
- B. **Spring Symposium** – John Thurber announced that the Spring Symposium is rescheduled for May 24th. Abstracts are due April 22. Proposal forms are now available to hand out to students. The forms will be distributed to campus offices and will also be available online. (NOTE: <http://www.eou.edu/~sprsymp/>).
- C. **International Women's Week** – Jessica Plattner announced that March 8 is International Women's Day and begins a weeklong schedule of events for the EOU community. Rebecca Hartman has organized this year's activities. The PCSW Awards Ceremony will be at 4pm in the Main Lounge in Hoke Hall and will be followed by one of the featured artist speakers, Kayla Komito. An activities list is available online.

For the Good of the Order

- A. Gerry Ramey informed the Assembly that the recent presentation by Paul Dolan, past president of Fetzer Vineyards, held February 27 was a success. There were over 200 people in attendance.
- B. Curt Whittaker voiced his thanks to the Diversity Committee for their efforts in presenting recent workshops.
- C. April Curtis invited the Assembly to attend performances of “The Good Body” that opens on Thursday.

There being no further business before the Assembly, the meeting was adjourned at 4:57 pm.

Respectfully submitted,

Molly Burke
Assembly Secretary